

PURCHASE ORDER



Company name:

Contact Person:

Contact Email:

Contact Number:

Delivery Address:

Date Order is Required:

Has the artwork been approved? Yes No

Artwork approval date:

Sales person you dealt with at DPI Gazebo World

Bernard	Brigitte	Sharon	Louise	
Zander	Anro	Aneesa	Sarah-Lee	Sané

Please note:
This PDF is editable.
Please type the relevant information in the text boxes.
Re-save PDF and send via Email

Product or Artwork details:

Please list products required with relevant prices as per our latest price list or prices received via email:

Product name	Quantity	Price
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Special Instructions

If you have any special instructions or requests feel free to list them here:

Please take note of the following:

Our Standard Order Production Time is between 7 and 12 working days after sign off of final proofs, receipt of 50% starting deposit, size of order. Larger orders will naturally take longer to produce, lead times on these will be advised once final proofs are approved.

Orders received with deadlines less than 7 working days may be deemed Rush Orders depending on order size and products required. A Rush Surcharge may apply in this case. A Rush surcharge quote will be emailed to you prior to commencement of order. Please arrange own collection or we can quote on delivery.

NB: Orders with delivery addresses outside Gauteng will take roughly 3 working days to reach you after production is completed and your order is dispatched.