

# Client Information Form

Please ignore this form if you have ordered from us in the past and if all the invoice details must remain the same.



Please indicate if you are an end user or re seller:      End User      Reseller

Choose which website you sent a request on:      Gazebo World      DPI Concepts

How did you contact us?      Walk in customer      Emailed Request      Called in

Company name to be invoiced:

VAT Number:

Physical Address:

Delivery Address:

Contact Person:

Tel Number:

Cell Number:

Email Address:

Date Order is Required:

*Note orders take 7 - 10 working days*

Has the artwork been approved?      Yes      No

Artwork approval date:

Sales person you dealt with at DPI Gazebo World

Bernard	Brigitte	Aneesa	Louise	Sané
Zander	Anro	Sharon	Sarah-Lee	

Please note:  
This PDF is editable.  
**Please type the relevant information in the text boxes.**  
Re-save PDF and send via Email

Please take note of the following:

**Our Standard Order Production Time is between 7 - 10 working days** after sign off of final proofs, receipt of 60% starting deposit where applicable and size of order.

Larger orders will naturally take longer to produce, lead times on these will be advised on once final proofs are approved.

Orders received with deadlines less than 7 working days might be deemed Rush Orders depending on order size. In this case a possible Rush Charge might be quoted to you prior to commencement of order.

Special Instructions

If you have any special instructions or requests feel free to list them here: